

Morley Village Regular Council Meeting

MINUTES

189 S Cass St (Village Hall)

January 13, 2020

APPROVED MINUTES

CALL TO ORDER: at 7:00 PM by President Petersen

Present: Henry Petersen, President; Linda Kizer, Trustee; Serine Petersen, Trustee (7:01); Teresa Havens, Trustee; Robert Jusino, Trustee; Paul Block, Trustee; Terry Stilson, Clerk/Deputy Treasurer, and Julie Berry, Treasurer/Deputy Clerk.

Absent: Roger Polston, Trustee.

Guests: Walter Dosch (maintenance), and Janet Dosch,.

PLEDGE OF ALLEGIANCE

PUBLIC MATTERS AND COMMENTS: None.

ADDITIONS TO AGENDA: None.

CONSENT AGENDA: Kizer motioned to approve the consent agenda, as presented, and Block supported the motion. Motion passed unanimously.

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

COMMITTEE REPORTS:

Administration & Finance:

- **Budget Adjustments** – Kizer motioned to transfer \$2,000 from Dam expenses to Building and Grounds expenses and raise the Major Streets expenses to \$30,000 in the budget line. Motion passed unanimously.

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

- **Budget workshop** – The budget workshop will be held on Monday, February 3 at 6:00 PM.

- **Fire Dept., Twp, Village meeting** – January 15 at 7:00 PM at Aetna Township. S. Petersen motioned to provide the Fire Department \$9,000 for the fiscal year 2020-21 (remains the same). Kizer supported the motion. Motion passed unanimously.

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

- **Employee Reviews** – S. Petersen and H. Petersen will conduct Stilson’s and Dosch’s reviews on Wednesday, January 22 at 9:00 and 9:30 respectively, and Havens and Kizer will conduct Berry’s review on Wednesday, January 22 during her work hours (5:00-7:00 PM). Havens will check with the policemen for a convenient time to conduct their reviews.

- **Census Partnership** – Block motioned to accept the census partnership with Jusino supporting the motion. Motion passed unanimously.

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

- **Newsletter** – Stilson said she needed cleanup dates from the townships before it can be published, and she will add the public hearing to it also. H. Petersen will obtain Mary’s last name (for the appreciation section).

- **Committee members 2020** – S. Petersen motioned to have Committee members for 2020 remain the same as members in 2019. Block supported the motion. Motion passed unanimously.

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

Police, Fire & Rescue:

- Havens provided the December 2019 Morley Police statistics and will send everyone a copy.

- Havens reported that Christensen is waiting on the parking information for Cass Street. She also stated that two pending ordinance violations are held by two people currently in jail. They will be disregarded. Maybe a form should be developed to file with these violations.

- **Internet Bridge** – Havens reported that the bridge has been completed and was \$100 more than the bid due to the Police computer’s need to be updated to Windows 10.

- **Joint Meeting** – Havens reiterated the Joint meeting that will be held on January 15 at 7:00 PM at Aetna Twp.

- **Camera storage update** – Havens reported that this has been accomplished and ready to go.
- **Police Job Descriptions** –
 - Chief of Police:
 - S. Petersen asked that an effective date is printed on both job descriptions.
 - Block asked that sentence 6 on the second page be read as “Maintain property room on village property for storage of weapons and contraband confiscated.”
 - Stilson asked that an 8. “Perform other duties as assigned.” be added.
 - Duties of Police Officer –
 - Add “including Chief of Police” in heading
 - Add “perform other duties as assigned” under Duties.

Havens motioned to approve both the Chief of Police and Police Officer job descriptions with modifications and Kizer approved the motion. Motion passed unanimously.

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

- Vehicle Inspection Form – okayed by Council.
- Burn ordinance – changes to presented ordinance:
 - Section 1.4, (A) remove “the” before “fires as large as needed”
 - Section 1.5 Change “\$100” to “\$250”.

Havens motioned to accept the ordinance with changes presented. Jusino supported the motion. Motion passed unanimously.

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

- **Police Retention and Disposal Schedule** – **Havens motioned to accept the Retention and Disposal Resolution presented with the schedule number removed, with Kizer’s support. Motion passed unanimously.**

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

- **Video Surveillance Policy** – H. Petersen said this would need to be reviewed and brought forward at the next Council meeting. Havens will send a copy electronically to Stilson.

Streets & Sidewalk:

- **Capital Improvements Plan** – Stilson presented the plan that is required for the Drain grant submission. **S. Petersen motioned to accept the plan with Haven’s support. Motion passed unanimously.**

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

- **Resolutions 01-20-01 (Certifying Officer) and 01-20-02 (Residential Anti-Displacement)** – Stilson presented both resolutions that are required for the Drain grant submission. **Havens motioned to approve both resolutions with Block supporting the motion. Motion passed unanimously.**

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

- **The Public Hearing for public input about the Drain grant submission will be held on Monday, February 10 at 6:45 PM before the regular Council meeting.**

Events & Festivals: None.

Millpond & Dam:

- **Dam Lights** – **Jusino motioned to accept the \$1100 bid from Brooks Electric to install lights on three sides of the building at the dam. Havens supported the motion. Motion passed unanimously.**

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

- **Dam Emergency Action Plan** – **Jusino motioned to accept the Emergency Plan with numbering corrected. Havens supported the motion. Motion passed unanimously.**

Roll call vote: Yes –Kizer, S. Petersen, H. Petersen, Block, Havens, Jusino.

Parks & Recreation:

- **Park Ordinance** – S. Petersen reported that she is still waiting for Christensen to discuss the ordinance with the Village attorney.

Building, Grounds, Equipment & Employees:

- H. Petersen reported that the backhoe hour meter is broken and Dosch stated a new meter will cost over \$700. An after-market meter may cost less.

Health & Safety: None.

UNFINISHED BUSINESS

Village Dog Ordinances – Council discussed these ordinances. Havens will check into the Mecosta County ordinance that states the number of animals allowed for the acreage owned.

NEW BUSINESS: None.

PUBLIC QUESTIONS AND COMMENTS: None.

ADJOURNMENT: H. Petersen adjourned the meeting at 8:30 PM.

Respectfully submitted,
Terry Stilson, Clerk
Village of Morley