

Morley Village Regular Council Meeting

**MINUTES**

189 S Cass St (Village Hall)

March 9, 2020

**APPROVED MINUTES**

**CALL TO ORDER:** at 7:00 PM by President Petersen

**Present:** Henry Petersen, President; Serine Petersen, Trustee; Teresa Havens, Trustee; Roger Polston, Trustee; Paul Block, Trustee; Terry Stilson, Clerk/Deputy Treasurer, and Julie Berry, Treasurer/Deputy Clerk.

**Absent:** Linda Kizer, Trustee; Robert Jusino, Trustee.

**Guests:** Jared Christensen (Police), Walter Dosch (maintenance), and Janet Dosch.

**PLEDGE OF ALLEGIANCE**

**PUBLIC MATTERS AND COMMENTS:**

- Christensen distributed his February 2020 report and reported:
  - With spring, the garbage is beginning to show so he will be dealing with blight during the next month.
  - Trash behind Kitson's
    - Was assured that two more dumpsters will be added so they won't overflow.
    - No zoning in Morley.
    - Health Department has a nuisance garbage ordinance.
  - Dogs that have been an issue
    - All five dogs are licensed and vaccinated.
    - Citation was issued for a dog at large called into Central Dispatch.
  - Township Cleanups
    - Havens will create a flyer about the township cleanups (Deerfield-April 18; Aetna-May 9) and have the police distribute to people with blight.

**ADDITIONS TO AGENDA:** None.

**CONSENT AGENDA:** Havens motioned to approve the consent agenda, as presented, and Block supported the motion. Motion passed unanimously.

Roll call vote: Yes –S. Petersen, H. Petersen, Block, Havens, Polston.

**COMMITTEE REPORTS:**

**Administration & Finance:**

- **Budget Resolution – Havens motioned to accept the 2020-21 fiscal year budget with the change made at the Public Hearing (Police Equipment Fund expense raised to \$5,000). Polston supported the motion. Motion passed unanimously.**

Roll call vote: Yes –S. Petersen, H. Petersen, Block, Havens, Polston.

- **Village Council Policy & Procedure Handbook**

- Stilson provided some of her edits:
  - Page 1, Section 1.2 second sentence: “The Village President may take problem solving actions, keeping the Village Council informed of changes in trustee status and significant actions taken as **outlined in Section 7.**”
  - Page 7, Section 5.0 Minutes of regular and special meetings (second paragraph): added quote from *General Law Village Official Handbook*: “**Proposed minutes must be available for public inspection within eight days after a meeting. Approved minutes must be available within five days after the meeting at which they were approved.**” **Delete the first sentence in that paragraph.**
  - Grammatical change in Section 6.4 Outside Employment, second sentence: ...decision **making** process.
  - Section 10.6 Passwords, second sentence: “If a password has been compromised, a Trustee **or employee** must report it promptly to the Village Clerk.” last sentence: The Village clerk shall keep a master list of all passwords used on anything pertaining to the Village or on Village equipment, **excluding the Police Department.**”

Changes are laid on the table until next month's meeting. Stilson will check on the requirement of the "laid on table clause."

- **Employee Policy Manual Annual Review – Consensus of the Council was no changes made.**
  - Havens noted that Christensen has declined the life insurance offered to him last year.
- **H. Petersen appointed Teresa Havens as the President Pro Tem for 2020-21 fiscal year.**
- **Consumers Energy Resolution – Havens motioned to approve the resolution and allow the President and Clerk to sign the contract. Polston supported the motion. Motion passed unanimously.**

Roll call vote: Yes –S. Petersen, H. Petersen, Block, Havens, Polston.

#### **Police, Fire & Rescue:**

- **Video Surveillance Policy** – tabled until next meeting.
- **Computer upgrade** – has not been completed yet.
- **Dumpster overflow** – already discussed.
- **Christensen will give H. Petersen a list of blight ordinance offenders and H. Petersen will talk to them about obtaining help cleaning up their property.**

#### **Streets & Sidewalk:**

- **Drain Grant update** – still waiting to hear.
- **Reith Riley Pavement** – Morley is one of the first on their list of streets to pave and has promised they will have 5<sup>th</sup> and 6<sup>th</sup> Streets completed by the middle of June. H. Petersen will talk to them beforehand about culverts that may need to be installed.
- **Street Ordinance** – H. Petersen stated he talked with Weeks Towing and they have no issue about towing cars. **Christensen will write the verbiage that needs to be added to the ordinance.**

**Events & Festivals:** None.

#### **Millpond & Dam:**

- **Dam Lights** – lights are installed.
- **Bridge inspection letter** – Stilson reported we have been contacted by the State about the quality assurance process concerning our bridge inspections. She has contacted Link Engineering who has completed Morley's bridge inspections and is waiting for the State contractor, Spicer Group, to contact her about a date and time for the review.

#### **Parks & Recreation:**

- **Park Ordinance** – Christensen reported that the Village lawyer has not reported back yet.
- Christensen has been having email problems. Stilson reported there was a technician at the Village the week prior to help her with email issues. **Block suggested calling Ryan Maike about the issues. Stilson will also contact AT&T to see about the feasibility of transferring the emails under their service.**

#### **Building, Grounds, Equipment & Employees:**

- **Backhoe hour meter** – has been installed.

**Health & Safety:** None.

#### **UNFINISHED BUSINESS**

- **County Dog Ordinance** – covered earlier.

**NEW BUSINESS:** None

#### **PUBLIC QUESTIONS AND COMMENTS:**

- Janet Dosch asked about the war memorial and the people responsible to repair it. H. Petersen stated that he will check things out and we may have to do something. **Havens said she will contact Deb Kelley to see if her group is still active.**

**ADJOURNMENT:** H. Petersen adjourned the meeting at 7:43 PM.

Respectfully submitted,  
Terry Stilson, Clerk, Village of Morley